

**AREA AGENCY ON AGING 1-B**  
**Board of Directors Meeting**  
**Friday, November 17, 2023, 9:30 a.m.**  
Area Agency on Aging 1-B  
29100 Northwestern Hwy., Suite 400  
Southfield, Michigan 48034

**AGENDA**

- 9:30 a.m. Call to Order and Roll Call
- 9:35 a.m. Call to the Public
- 9:40 a.m. Agenda Approval  
**Action requested to approve the agenda for the November 17, 2023 meeting.**

**AGENDA ITEMS**

- 9:42 I. [Minutes of the September 22, 2023 Board of Directors Meeting](#)..... (DOC 3a)  
**Action requested to approve the minutes of the September 22, 2023 Board of Directors meeting.**
- [Minutes of the August 16, 2023 Advisory Council Meeting](#) ..... (DOC 3b)  
**Action requested to accept and file the minutes of the August 16, 2023 Advisory Council meeting.**
- 9:45 II. [Executive Summary](#) .....(DOC 4)  
Presenter: Michael Karson, Chief Executive Officer  
- Informational
- 9:55 III. [Executive Committee Report](#).....(DOCS 5a-b)  
Presenter: Jeff Chang, Chairperson  
A. Executive Committee Report  
**Action requested to accept and file the Executive Committee report.**
- B. Proposed Calendar Year 2024 Meeting Dates  
**Action requested to approve the proposed meeting dates for calendar year 2024, as recommended by the Executive Committee.**
- 10:05 IV. [Compliance Committee Report](#).....(DOC 6)  
Presenter: Howard Collens, Chairperson  
A. Introduction of Staff Member  
B. OIG Related Discussion  
C. Policy Updates  
D. Compliance Trainings  
E. Notable Activity  
F. Proposed Committee Meeting Dates

**Action requested to accept and file the Compliance Committee report.**

- 10:15 V. [Governance Committee Report](#).....(DOC 7)  
Presenter: Tom Miree, Chairperson

A. Appoint Commissioner Cavell to Compliance Committee  
**Action is requested to appoint Commissioner Charlie Cavell to the Compliance Committee, as recommended by the Governance Committee.**

B. Appoint Sandra Hann to non-governmental Board position  
**Action requested to approve Sandra Hann as a non-governmental member of the Board of Directors, as recommended by the Governance Committee.**

**Action requested to accept and file the Executive Committee report.**

- 10:25 VI. [My Health 360 - Overview](#)  
Presenter: Jeff Chang, Chairperson

- 10:35 VII. [American Rescue Plan Act Funding Overview](#)  
Presenter: Jenny Jarvis, Chief Communications and Strategy Officer

**MOVE TO CLOSED SESSION**

**MOTION: I move that the Board meet in closed session under section 8(a) of the Open Meetings Act for the purpose of considering the personnel evaluation of Michael Karson.**

- 10:55 VIII. [Annual Performance Review for CEO](#)  
Presenter: Jeff Chang, Chairperson

**RETURN TO OPEN MEETING**

**Action requested to approve the recommendations made during the Closed Session.**

- 11:25 IX. [Member Information Exchange](#)

- 11:30 X. [Adjournment](#)

**Next Board of Directors Meeting**  
Tbd